



MINUTES FOR APPROVAL
Date Taken: June 23, 2026
988 McCandless Rd Chester SC 29706

Special Called Board Meeting Minutes
June 23, 2026**

Call to Order

The meeting was called to order by Vice Chair Hazel Alexander at **7:05 PM** on June 23, 2026.

Roll Call / Quorum Confirmation

Vice Chair Alexander proceeded with roll call. The following members were present:

- Ben Bell
- Hazel Alexander
- Eddie Nunnery
- Bobby Bass

Patricia Woods was not present at roll call but had notified the board she would arrive a few minutes late.

A **quorum was confirmed** by Vice Chair Alexander.

Approval of Agenda

A motion was made by **Ben Bell** and seconded to approve the agenda.

Vote: 4-0

Result: Motion carried.

(Patricia Woods was not present.)

Approval of Previous Minutes

June 9, 2026 Minutes

A motion was made by **Bobby Bass** and seconded to approve the June 9, 2026 minutes.

Vote: 4-0

Result: Motion carried.

(Patricia Woods was not present.)

May 12, 2026 Minutes

Copies of the May 12, 2026 minutes were provided for review by **Ben Bail**.

After review, a motion was made by **Bobby Bass** to approve the minutes as written and seconded.

Vote: 5-0

Result: Motion carried.

Attorney Update – Handbook

Attorney **April Porter** provided an update on the employee handbook.

Chief of Administration Report – Tyson Melton

Chief Melton provided the following updates:

- **Medical Services:**

Low Country Urgent Care (located on the bypass in Chester) is offering both walk-in service and scheduled appointments for pre employment needs.

- **Staffing:**

Approximately **15 part-time personnel** have accepted positions.

- **Turnout Gear:**

- Discussions with Safe Industries resulted in improved pricing
- **11 sets of turnout gear ordered**
- Total cost: approximately **\$49,732.80**

- **Uniform T-Shirts:**

- New Chester Fire District T shirt logo created
- Shirts printed by **Lily Jay's** with a quick turnaround
- Total cost: approximately **\$3,008.23**
- Shirts are completed and in hand for personnel use during transition

Executive Session

A motion was made by **Patricia Woods** to enter executive session to discuss employment and legal matters related to the transition. The motion was seconded.

Vote: 5-0

Result: Motion carried.

Entered Executive Session: 8:01 PM

Return to Regular Session

A motion was made by **Bobby Bass** to return to regular session and seconded.

Vote: 5-0.

Result: Motion carried.

Returned to Open Session: 9:31 PM

Action From Executive Session

Motion By Bobby Bass to fulfill the terms of the contract with the City of Chester in the amount of \$372,652.50 by June 24,2026 and was seconded.

Vote: 5-0.

Result: Motion carried.

Adjournment

A motion by Hazel Alexander moved to adjourn at 9:38pm and seconded.

Vote: 5-0.

Result: Motion carried.

The meeting was adjourned at **9:32 PM**.

Next Meeting

Special called meeting June 30, 2026 at 7:00pm, 988 McCandless Road.