



MINUTES FOR APPROVAL

Date Taken: July 14, 2026

Commissioner's Present

- Bobby Bass
- Hazel Alexander
- Ben Bell
- Patricia Woods
- Eddie Nunnery (not present at roll call)

Call to Order and Quorum Verified

The meeting was called to order By Hazel Alexander at 7:01 PM and quorum verified noting Eddie Nunnery was not present at roll call.

Approval of Agenda:

Bobby Bass Made motion to approve the agenda and was seconded.

Eddie Nunnery arrival 7:06

Call for Vote by Vice Chair Alexander the Motion carried 5-0

Approval of June 30th, 2026, Minutes

Bobby Bass made motion to approve June 30, 2026, Minutes as written and shared with all board members were second.

A Call for Vote by Vice Chair Alexander the Motion carried 5-0

Chief's Report

Chief Melton gave a brief report on the department concerning:

First Due station Software, Inspector / Marshal, staff update, uniforms, vehicle, station1, station 10 and ended with update on what has been spent on PPE so far \$49,732.80 and would need to purchase 2 more sets, also need for 7 helmets, G1 prescription face piece also gave brief report on items possibly needed in the future.

Treasure Report

Ben Bell Gave treasure report and noted that the financials are on the OneDrive and were shared with all members of the board, also provided the Year end June 30, 2025, Financial statement from BRC , brc.cpa

Motion and Actions

Bobby Bass made motion that a Walmart Business account be set up for the District and Both Chief be added as users with individual access and seconded.

A Call for Vote by Vice Chair Alexander the Motion carried 5-0

Bobby Bass Made a motion that a Sams Club Business account be set up and both chiefs be added as users for individual access and seconded.

A Call for Vote by Vice Chair Alexander the Motion carried 5-0

Bobby Bass made motion that the chiefs report to CPA and record all expenses in a timely fashion and have ready to report on by the next board meeting in an effort that the accounting team will have a accurate and up to date record was seconded.

A Call for Vote by Vice Chair Alexander the Motion carried 5-0

Bobby Bass made motion to authorize Chief Melton to purchase 2 additional sets of turnout gear for Volunteer Huey and Part time Gibson at approximately \$8500 and to purchase 7 helmets approximately \$3080 for a total of around \$11,580 was seconded.

A Call for Vote by Vice Chair Alexander the Motion carried 5-0

Bobby Bass made motion to allow the chief to purchase G1 Face piece glass holders for 5 personnel approximately \$895 and ensure that the use is monitored and seconded.

A Call for Vote by Vice Chair Alexander the Motion carried 5-0

Patricia Woods made motion to Purchase tablet and accessories not to exceed \$2000 to be purchased from Coonnection.com on the State contract pricing for Herndon Inspector / Marshal was seconded.

A Call for Vote by Vice Chair Alexander the Motion carried 5-0

Bobby Bass made motion to allow Chief Melton to purchase up to 2- 40-foot shipping containers and upfit for storage to be located at station 10 property starting with 1 unit until it is necessary to purchase the second one and was seconded

A Call for Vote by Vice Chair Alexander the Motion carried 5-0

Patricia Woods made motion to go into executive session at 8:12 pm for the purpose listed in the agenda and seconded.

A Call for Vote by Vice Chair Alexander the Motion carried 5-0

Bobby Bass Made motion to return to regular session at 10:22pm and seconded.

No action taken from the executive session was information only.

Next Meeting

The next General Board meeting of the Chester Fire District Commission Board was scheduled for August 11, 2026, at 7:00 PM.

Adjournment

There being no further business to come before the Board, the meeting was adjourned.